

**CALIFORNIA-NEVADA ANNUAL CONFERENCE
THE UNITED METHODIST CHURCH**

Process for Approving Conference and District Advance Specials

1. Conference and District Advance Specials are monetary gifts, made within a Conference Advance Program for purposes consistent with the goals of the Advance. (para. 814 of the 2000 Discipline.)
 - a) Projects shall conform to the Disciplinary provisions for Conference and District Advance Specials.
 - b) Projects seeking approval as Conference or District Advance Specials shall be located within the bounds of the Conference, District or Episcopal Area.
 - c) Conference or District Advance Specials shall have an ongoing liaison relationship with the Board of Missions to assure that the program or project maintains consistency with the Conference or District Advance Special criteria. Ecumenical projects or community agencies shall have a United Methodist on the governing board to be eligible for approval as Conference or District Advance Specials.
 - d) All Conference and District Advance Specials shall be recommended for a two year period, but will be subjected to an annual review.
 - e) **Priority** - Programs and projects to be endorsed as Conference or District Advance Specials shall be in accord with the Missional Priority of The United Methodist Church, the Program Priorities of The Board of Missions. All projects shall be consistent with the Advance and the Social Principles of The United Methodist Church.
 - f) **Feasibility** - Programs and projects seeking approval as Conference or District Advance Specials will be considered in light of:
 1. the availability of personnel
 2. the facilities required, and
 3. a plan to provide funding
 - g) **Viability** - Advance Special giving is voluntary in nature. It is expected that the program or projects should not be entirely dependent upon Advance giving. A reasonable amount of financial support should be cultivated from other sources, including persons participating in the process.
 - h) **Support Responsibility** - Approval of programs and projects implies the reasonable expectation of financial support from congregations and individuals within the Conference. By approval, the Annual Conference shall designate the Conference Agency or other group that will develop communication and cultivation to achieve support. When the nature of the program or specific need presents unusual difficulties for effective communication and cultivation of the project as an Advance Special, alternative funding sources should be sought.
 - i) **Limitations** - There shall be no more than fifteen (15) projects approved for Conference Advance Special status, and the goal figures for all Conference Advance Specials shall not be greater than 150% of the amount collected for the Conference Advance Specials in the previous year.

TO BE CONSIDERED - Application Must Be Completed In Full

2. Conference and District Advance Special applications may be submitted by any of the following bodies: local church, District Council on Ministries, and Agencies of the Annual Conference. A n ecumenical project or a community agency shall submit an application in consultation with The United Methodist representative(s) on its governing board or through one of the above bodies.
3. The application must be reviewed by the Board of Missions, after the application has received the signature approval of the appropriate District Superintendent.
4. The Education for Missions Standing Committee of the Board of Missions shall recommend to the Board of Missions the projects to be considered as Conference or District Advance Specials.
5. After reviewing the recommendation from the Education for Missions Standing Committee, the Board of Missions, or its Executive Board, shall determine which of these projects shall be recommended to the Annual Conference for adoption and support.
6. Conference and District Advance Specials shall be listed in the Annual Conference Journal.
7. Projects shall be subjected to an annual evaluation (including an onsite visit, where possible) to assess the need for continuation of their Conference or District Advance Special status.
8. It is recommended that the Conference and District Advance Specials be properly identified by code number (assigned by the Conference Treasurer) in the Conference Journal, in all publicity and cultivation, and on local church remittance forms.
9. It is recommended that the code numbers, as listed in the Partnership In Missions book, be used in promotion of all General Advance Specials.

Applications may be obtained from:

Dina Stenwick
Conference Advance Specials
P.O. Box 980250
West Sacramento, CA 95798-0250
Phone: (916) 374-1525

Completed Applications for Conference and District Advance Specials must be submitted to the Conference Office, no later than March 1, 2009

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**P.O. Box 980250
West Sacramento, CA 95798-0250
(916) 374-1525**

**APPLICATION FOR 2009-2010 CONFERENCE / DISTRICT
ADVANCE SPECIAL DESIGNATION**

Name of Project: _____

Organization: _____

Address: _____

City/State/Zip: _____

Contact Person: _____

Day Phone: _____ Evening Phone: _____

Which Advance Special Category do you prefer? (Select One)

DISTRICT CONFERENCE

1. What do you hope to accomplish with this project?

2. What is the specific purpose of that part of the project / program for which Advance Special status is requested? Application shall include goals and objectives that are measurable and achievable for the part of the project / program for which Advance Special status is requested.

3. Who is directly served by the project?

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4. If this program is a n e cumenical project, what r elationship does i t have t o The United Methodist Church?

5. What geographical area is covered by your project?

6. How many years has the project been in existence?

7. What have you accomplished in the last two (2) years?

8. Please attach copy of 2008 budget

9. If granted Advance Special status, what specific item in the budget will the monies be used to fund?

10. What are you requesting as an Advance Special goal for the calendar years 2009? \$ _____

11. How do y ou see t he A nnual Conference Agencies f acilitating your fund raising / publicity as an Advance Special?

12. What publicity will y our B oard of D irectors and s taff do t o promote y our pr oject as a C onference Advance Special?

SIGNATURE PAGE AND APPROVAL

Date: _____ Signature of Applicant: _____

Printed Name of Applicant: _____

**TO BE COMPLETED BY DISTRICT SUPERINTENDENT
OR DIRECTOR OF CONNECTIONAL MINISTRIES**

District Superintendent Signature: _____

Date: _____

OR

Director of Connectional Ministries Signature: _____

Date: _____

As a District Superintendent or as a Director of Connectional Ministries, what priority do you give this project? (Select One – “5” being the highest) 5 4 3 2 1

Other Comments:

**PLEASE RETURN THIS APPLICATION, FULLY COMPLETED TO THE
CONFERENCE OFFICE, NO LATER THAN March 1, 2009**

DISTRICT SUPERINTENDENTS AND THEIR OFFICES

<u>District</u>	<u>Superintendent</u>	<u>Address</u>	<u>Telephone No.</u>
Bay View	Renaë Extrum-Fernandez	2362 Bancroft Way Berkeley, CA 94707	(510) 548-4694
Delta	Ted Virts	P.O. Box 980250 W. Sacramento, CA 95798-0250	(916) 374-1501
Fresno	Mariellen Yoshino	2435 N. Thesta Fresno, CA 93703	(559) 226-9094
Golden Gate	Jane Schlager	3601 Noriega Street San Francisco, CA 94122	(415) 504-7200
Nevada-Sierra	Jerry Smith	P.O. Box 2915 Reno, NV 89505	(775) 786-2332
San Jose	Kristie Olah	729 Morse Street San Jose, CA 95126	(408) 295-5341
Shasta	Ben Silva-Netto	572 Rio Lindo Ave., Suite 101 Chico, CA 95926	(530) 895-0922
Conference	Linda Wiberg	1276 Halyard Dr. West Sacramento CA 95691	(916) 374-1500